

Branch Township Supervisors
January 3rd, 2022, Reorganization Meeting

The Reorganization meeting of Branch Township Supervisors was held on Monday January 3rd 2022 at the Branch Township Memorial Building Llewellyn, PA.

Attending were David Schultz, Robert Houser, Joseph Carvajal (supervisors) Sue Ellen Holley (Secretary/Treasurer) Desiree Smith, Theresa Brensinger (Auditors).

A motion to appoint Robert Houser as temporary chairman was made by David Schultz, seconded by Joseph Carvajal, all Supervisors in favor.

A Motion to appoint Robert Houser as Chairman was made by Supervisor Schultz, seconded by Supervisor Carvajal, all Supervisors in favor.

A motion to appoint Joseph Carvajal as Vice Chairman was made by Supervisor Houser, seconded by Supervisor Schultz, all Supervisors in favor.

A motion to re-appoint Supervisor Schultz as Road Master was made by Supervisor Houser, seconded by Supervisor Carvajal, all Supervisors in favor.

Appointments

Secretary/Treasurer : Sue Ellen Holley, on a motion by Supervisor Schultz, seconded Supervisor Carvajal, all supervisors in favor.

Vacancy Chairman: Clyde Beach, On a motion by Supervisor Schultz, seconded by Supervisor Carvajal, all Supervisors in favor.

Police officers: Joseph Wenner, William Kattner , Ryan Murphy, Eric Sterner, Dawn Ray, Lawrence Ludwig, on a motion by Supervisor Schultz, seconded by Supervisor Carvajal, all Supervisors in favor.

Earned Income Tax Collector: Berkheimer, on a motion by Supervisor Schultz, seconded by Supervisor Houser, all Supervisors in favor.

Delinquent Tax Collector: Berkheimer, on a motion by Supervisor Schultz, seconded by Supervisor Carvajal, all Supervisors in favor.

Local Service Tax Collector: Berkheimer , on a motion by Supervisor Schultz, seconded by Supervisor Carvajal, all Supervisors in favor.

2022 Meeting dates to be the 3rd Monday of the month at 6:00pm : a motion to approve was made by Supervisor Schultz, seconded by Supervisor Houser, all Supervisors in favor.

January 17th
February 21st
March 21st
April 18th
May 16th
June 20th

July 18th
August 15th
September 19th
October 17th
November 21st
December 19th

Solicitor: Gino DiNicola of Pfeiffer, Brown, DiNicola & Frantz. On a motion by Supervisor Schultz, seconded by Supervisor Carvajal, All Supervisors in favor.

Bank Depository: Midd Penn Bank. On a motion by Supervisor Schultz, seconded by Supervisor Carvajal, all Supervisors in favor.

Building Code Official: John Andruchek. On a Motion by Supervisor Schultz, seconded by Supervisor Carvajal, all Supervisors in favor.

Engineer: Arro Consulting. On a motion by Supervisor Schultz, seconded by Supervisor Carvajal, all Supervisors in favor.

Zoning Hearing Board: On a motion by Supervisor Schultz, seconded by Supervisor Carvajal to reappoint Rick

Yutko term to expire 2026, all Supervisors in favor. Other members of this board are as follows: Mike Naradko term to expire 2022, James Spangler term to expire 2023, Joseph Carvajal term to expire 2024, Joanne Bingaman term to expire 2025.

Planning Commission: a motion to reappoint John Kunigonis term to expire 2026, was made by Supervisor Schultz, seconded by Supervisor Carvajal, all Supervisors in favor. Other members of this board are as follows: Laine Gehres term to expire 2022, Edward Siminitus term to expire 2023, Scott Schinkel term to expire 2024, David Bell term to expire 2025.

Sewage Enforcement Officer: Arro Consulting. On a motion by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor .

Emergency Management Coordinator : John Andruchek. On a motion by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

Employee Salaries: Part Time Police Officers 20.00, Road department .60 cent raise, Part time employee moving to full time at 16.75. Building code official 18.00. Secretary/ Treasurer 18.00. A motion to approve was made by Supervisor Schultz, seconded by Supervisor Houser, all in favor.

Paid Holidays: New Year's Day, Good Friday, Memorial Day, 4th of July, Labor Day, Thanksgiving, Christmas Day. A motion to approve was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

Building Code Official monthly meeting pay 125.00, A motion to approve was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

Working Supervisor Rate: No increase requested. To remain at 17.00 hr, Meeting Pay to remain 1,000.00 per year. A motion to approve was made by Supervisor Schultz, seconded by Supervisor Houser, all in favor.

Insurance: H.A. Thomson, Capital Blue Cross, Highmark Blue Shield, United Concordia. A motion to approve was made by Supervisor Carvajal, all in favor.

Resolution 2022-1 – Authorizing Branch Township to recognize The Phoenix Park Community Fire Company and the Good Intent Hose Co. #1 (Llewellyn) and to officially accord them the status of Volunteer Fire Company. A motion to approve was made by Supervisor Schultz, seconded by Supervisor Houser, all in favor.

Allocations to Good Intent Hose Co. No1 and Phoenix Park Community Fire Co. at 5,000.00 per year to each fire company. Each fire company is responsible for their own vehicle insurance and monthly sewage fee. The Township will continue to continue to cover Worker's Compensation for fire company members going to fires, fighting fires, and training of fire company personnel. No Worker's Compensation will be provided for fund raising activities. This will be left to each individual company. A motion to approve was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

Resolution 2022-2 Appointing Jones & Co. CPA to examine all Branch Township accounts. A motion to approve was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

David Strausser questioned if Supervisor Carvajal will be stepping down from the Zoning Hearing Board. Supervisor Carvajal believes he may have to. The Secretary will look into if he has to or not.

Meeting Adjourned 6:15

Respectfully Submitted by:

Sue Ellen Holley
Secretary/ Treasurer

