

Branch Township Supervisors

January 3<sup>rd</sup> 2023

The Branch Township Board of Supervisors Reorganization meeting was held on January 3<sup>rd</sup> 6:00pm at the Branch Township Memorial Building Llewellyn PA.

In attendance was Robert Houser, Joseph Carvajal, David Schultz Sr. (Supervisors) Joseph Wenner (police) Sue Ellen Holley (secretary/ treasurer).

A motion to appoint Robert Houser for temporary chairman was made by Supervisor Carvajal, seconded by Supervisor Schultz, all in favor.

A motion to appoint Robert Houser as Chairman was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

A motion to appoint Joseph Carvajal for Vice Chairman was made by Supervisor Schultz, seconded by Supervisor Houser, all in favor.

A motion to appoint David Schultz Sr. as Road master was made by Supervisor Carvajal, seconded by Supervisor Houser, all in favor.

A motion to appoint Sue Ellen Holley as Secretary/ Treasurer was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

A motion to appoint Clyde Beach as Vacancy Chairman was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

A motion to approve Police Officers: Joseph Wenner, William Kattner, Ryan Murphy, Dawn Ray & Eric Sterner was made by Supervisor Carvajal, seconded by Supervisor Schultz, all in favor.

Joseph Wenner asked for Richard Clink to be added to the list. No motion was made.

A motion to approve Berkheimer for Earned Income Tax Representative, Delinquent Tax Representative, Occupational Tax Representative and Local Service Tax Representative was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

A motion to approve monthly meeting dates to be the 3<sup>rd</sup> Monday of the month at 6:00pm was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

2023 Meeting dates:

January 16 <sup>th</sup>	July 17 <sup>th</sup>
February 20 <sup>th</sup>	August 21 <sup>st</sup>
March 20 <sup>th</sup>	September 19 <sup>th</sup>
April 17 <sup>th</sup>	October 16 <sup>th</sup>
May 15 <sup>th</sup>	November 20 <sup>th</sup>
June 19 <sup>th</sup>	December 18 <sup>th</sup>

Solicitor- Gino Dinicola\_of Peiffer, Brown, Dinicola & Frantz. On a motion by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

Bank Depository-Mid Penn Bank. On a motion Supervisor Carvajal, seconded by Supervisor Schultz, all in favor.

Building Code Official-John Andruchek. On a motion by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

Engineer-Arro Consulting. On a motion by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

Zoning Hearing Board- Reappointment of Rick Yutko term to expire 2026. On a motion by Supervisor Carvajal, seconded by Supervisor Schultz, all in favor. James Spangler term to expire 2023, Westly Yutko term to expire 2024, Joanne Bingaman term to expire 2025, Mike Naradko term to expire 2027.

Planning Commission-Reappointment of John Kunigonis term to expire 2026. On a motion by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor. Edward Siminitis term to expire 2023, Scott Schinkel term to expire 2024, David Bell term to expire 2025, Laine Gehres term to expire 2027.

Sewage Enforcement Officer- Arro Consulting. On a motion by Supervisor Carvajal, seconded by Supervisor Schultz, all in favor.

Emergency Management Coordinator- John Andruchek. On a motion by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

Employees' Salaries: Part Time Police Officers .50 raise, Road Department .50 raise, Building Code Official .50 raise, Secretary/ Treasurer .50 Raise. On a motion by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

Paid Holidays-New Year's Day, Good Friday, Memorial Day, 4<sup>th</sup> Of July, Labor Day, Thanksgiving, Christmas Day, further reference employee handbook. A motion to approve by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

Building Code Official Monthly meeting pay 125.00- A motion to approve was made by Supervisor Carvajal, seconded by Supervisor Schultz, all in favor.

Working Supervisor Rate- No increase requested to remain at 17.00. Meeting pay to remain at 1,000.00 per year. A motion to approve was made by Supervisor Carvajal, seconded by Supervisor Schultz, all in favor.

Insurance- H.A Thomson, Capital Blue Cross, United Concordia, Highmark Blue Shield. A motion to approve was made by Supervisor Carvajal, seconded by Supervisor Schultz, all in favor.

Resolution 2023-1: Authorizing Branch Township to recognize the Phoenix Park Community Fire Co. and the Good Intent Hose Co. No 1 (Llewellyn) and to officially accord them the status as volunteer fire company. A motion to approve was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

Set Allocations to Good Intent Hose Co. No1 and Phoenix Park Community Fire Co. At 5,000 per year to each fire company. Each Fire Company is responsible for their own vehicle insurance and monthly sewage fee. The Township will continue to cover Worker's Compensation for fire company members going to fires, fighting fires, and training of fire company personnel. No Worker's Compensation will be provided for fund raising activities. This will be left to each individual fire company. A motion to approve was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

Resolution 2023-2 – Sewage enforcement officer. A motion to approve was made by Supervisor Carvajal, seconded by Supervisor Schultz, all in favor.

Resolution 2023-3- Sewage enforcement officer fee schedule. A motion to approve was made by Supervisor Carvajal, seconded by Supervisor Schultz, all in favor.

Branch Reilly Police Agreement-Supervisor Schultz explained due to conflict of interest and loss of control with the department. The Township will have our solicitor look into the current agreement to change or break away. Joseph Wenner feels the Township will lose coverage. Supervisor Schultz thinks the Township will have more direct coverage in Branch Township. Supervisor Carvajal explained this is just to have the solicitor gather information. Joseph Wenner suggest Supervisors meet every two months to discuss police matters and work out the issues. Supervisor Carvajal still thinks it would be good for the Solicitor to look into. A motion to approve was made by Supervisor Schultz , seconded Supervisor Carvajal, all in favor.

CBA Contract- A motion to approve the solicitor to prepare contract for January regular meeting was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

A motion to approve employee bonus based off hours worked in 2021 paid out of ARPA funds, was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

ACT 32 Resolution – Tax Committee Voting Delegates: A motion to approve was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

List Of Active Fire Police- Tabled till January regular meeting.

Meeting adjourned 6:33

Respectfully submitted by :  
Sue Ellen Holley  
Secretary/ Treasurer