

May 20<sup>th</sup> 2024

The Branch Township Board of Supervisors held their regular monthly meeting on May 20<sup>th</sup> 2024 at 6:00pm at the Branch Township Memorial Building Llewellyn PA. In Attendance was David Schultz Sr. Joseph Carvajal Sue Ellen Holley ( Supervisors) Gino DiNicola (Solicitor) John Andruchek ( Building Code Official) John Dizenzo (Planning Commission)

A motion to approve the April minutes was made by Supervisor Holley, seconded by Supervisor Schultz, all in favor.

A motion to approve the current month's bills was made by Supervisor Schultz , seconded by Supervisor Carvajal, all in favor.

**General Fund**

Net Payroll 4/16-5/20/2024	24,179.36	Federal Tax Deposit	1,369.82
Federal Tax Deposit	58.28	PA Withholding	360.61
Federal Tax Deposit	1,289.40	Federal Tax Deposit	2,314.20
Federal Tax Deposit	1,385.10	PA Withholding	445.55
Federal Tax Deposit	1,352.32	PA Withholding	354.00
Wex Bank	934.15	Elan Financial	534.68
John Andruchek	39.92	Kelly Printing	79.95
Lowe's	126.62	SWIF	551.00
Capital Blue Cross	4,965.24	Borough Of Minersville	1,395.23
Casella	13,948.36	Comcast	291.04
Dave Hammers Garage	938.50	Gino DiNicola	180.00
Groff Tractor	5,815.85	Hadesty's	202.13
Highmark Blue Shield	1.29	Ken's Tire	2,099.000
Kovatch	1,068.51	Minersville Auto	135.49
PPL	204.89	Pfeiffer , Brown , DiNicola & Frantz	6,487.50
PIRMA	18,805.00	PSATS	66.66
Republican Herald	520.24	Robert E. Reedy's	350.98
SCMA	80.00	Steel & Metal Service Center	35.96
United Concordia	179.35	Verizon	290.62
PPL	176.83	In Synch Systems	451.00

**Liquid Fuels**

Fehr Supply	830.00	Kramer's	294.82
New Lime & Stone	257.52	Pottsville Materials	1,794.14
Kramer's	52.13		

**Account Balances**

General Fund	211,161.76	PA Invest	206,429.08
ARPA	97,131.78		
Liquid Fuels	211.75	PA Invest	98,270.03
Police Checking	431.81	Cemetery Checking	3,988.93

**Income**

American Remodeling (Building Permit)	81.50	Berkheimer	36,306.89
Cecil Thompson (building Permit)	8.50	Cindy Binnix (Building & Dumpster Permit)	46.00
Connie Bush ( Dumpster Permit)	25.00	Schuylkill County	2,479.40
Crown Castle ( Building Permit)	144.50	Deborah MCGovern( Dumpster Permit)	25.00
Delinquent Sanitation Dumpster Permit	3,128.00 50.00	District Justice Court Frank Bosack III ( Building permit)	229.49 37.50
Gail Bedford	229,095.59	Harach Construction (building permit)	164.50
Harold Elbing Jr. (Dumpster Permit)	25.00	James Kroh ( Dumpster Permit)	25.00
Michael Naradko (Building Permit)	14.50	Kelly Kuzo (Building Permit)	172.50
Schuylkill County	2,703.87		

**Public Comment**

David Strausser asked if the Supervisor pay was included in Net Payroll. Sue Ellen explain being taxes are taken out yes.

David Strausser asked when grass cutting would be done in his area? Supervisor Schultz said shortly.

**Agenda**

A motion to approve the Fall Cleanup dates September 5&6 8 am- 3pm and September 7<sup>th</sup> 8am- 12pm was made by Supervisor Holley, seconded by Supervisor Schultz, all in favor.

A motion to approve Resolution 2024-8 closing the police checking account was made by Supervisor Holley, seconded by Supervisor Schultz, all in favor.

A motion to approve transfers- 5,815.85 (Backhoe repair) 126.26 (Building Lights) 1,068.51(2016 Police car repair) from the ARPA account to the General fund was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

Solicitor DiNicola explained zoning enforcement issues that come into the Township and actions the Township can take.

A motion to appoint ARRO Consulting as the Assistant Zoning Officer was made by Supervisor Holley, seconded by Supervisor Schultz, all in favor.

A Motion to authorize Arro to enforce violations of ordinances, prepare and investigate was made by Supervisor Schultz, seconded by Supervisor Holley, all in favor.

Solicitor DiNicola explained some options for sanitation. Put out for bids, intermunicipal agreements with other Townships or Boroughs or let residents' contract on their own. A motion to approve Solicitor Dinicola to prepare specs for advertising & contract was made by Supervisor Schultz, seconded by Supervisor Holley, all in favor.

Supervisor Holley then explained current billing issues regarding the single vs family rate when residents don't pay.

A motion to authorize Gail to change the billing for sanitation to be clear that once it is past due the option for single rate is no longer available was made by Super Schultz, seconded by Supervisor Holley, all in favor.

A motion to approve Resolution 2024-9 for a ten dollar (\$10.00) administrative cost for building permits was made by Supervisor Holley, seconded by Supervisor Carvajal, all in favor.

Memorandum of Understanding- Solicitor DiNicola recommended this to be tabled needing more information.

### **Standing Reports**

The Building Code Official Report was read into the record by John Andruchek. A motion to approve the report was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor. A complete report will be kept on file at the Township office.

Roadmasters report- Pothole repair (Dowdentown Road), Grass cutting throughout the Township, Equipment repairs. A motion to approve the report was made by Supervisor Holley, seconded by Supervisor Carvajal, all in favor. A complete report will be kept on file at the Township Office.

Solicitors report- Solicitor DiNicola reports that he has not heard anything from Judge Hale in regard to Sunset St. He briefly discussed CLS Solar project with his office being satisfied with the plans and agreement. A motion to approve the report was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

The Police report was read into the record by Supervisor Carvajal. A motion to approve the report was made by Supervisor Schultz, seconded by Supervisor Holley, all in favor. A complete report will be kept on file at the Township Office.

**Old Business**

Solicitor DiNicola advised the Board to entertain a motion to approve the revised plans along with the Land Development and Maintenance Agreement conditionally under the Solicitor and Engineers final approval. A motion to approve was made by Supervisor Schultz, seconded by Supervisor Carvajal, all in favor.

Meeting Adjourned: 6:35

Respectfully Submitted By:  
Sue Ellen Holley