January 6th 2025

The Branch Township Board of Supervisors held their reorganization meeting on January 6th 2025 at the Branch Township Memorial Building Llewellyn PA at 6:00pm. In attendance was Joseph Carvajal, David Schultz, Sue Ellen Holley(Supervisors).

A motion to appoint Sue Ellen Holley as temporary chair was made by Joseph Carvajal, seconded by David Schultz, all in favor.

A motion to nominate Joseph Carvajal as Chairman was made by David Schultz, seconded by Sue Ellen Holley, all in favor.

A motion to appoint Sue Ellen Holley as Vice Chair was made by Joseph Carvajal, seconded by David Schultz, all in favor.

A motion to appoint David Schultz as Roadmaster was made by Joseph Carvajal, seconded by Sue Ellen Holley, all in favor.

A motion to appoint Sue Ellen Holley as secretary/ treasurer was made by Joseph Carvajal, seconded by David Schultz, all in favor.

A motion to appoint Clyde Beach as vacancy chair was made by Joseph Carvajal, seconded by Daivid Schultz, all in favor.

A motion to approve Police Officers – Ryan Murphy (Officer in Charge) , Dawn Ray, Eric Sterner, Daniel Weikel, Joseph Kavanaugh was made by Sue Ellen Holley, seconded by David Schultz, all in favor.

A motion to approve 2025 meeting dates at 6:00 pm was made by David Schultz, seconded by Sue Ellen Holley, all in favor.

January 20th	February 17th	March 17th	April 28th	May 19th
June 16th	July 21st	August 18th	September 15th	October 20th
November 17th	December 22nd			

A motion to appoint Gino DiNicola for Solicitor was made by David Schultz, seconded by Joesph Carvajal, all in favor.

A motion to approve Mid Penn & PA Invest for Bank depositories was made by David Schultz, seconded by Sue Ellen Holley, all in favor.

A motion to appoint John Andruchek for Building Code Official was made by David Schultz, seconded by Joseph Carvajal, all in favor.

A motion to appoint ARRO Consulting for Engineer was made by David Schultz, seconded by Sue Ellen Holley, all in favor.

A motion to appoint Arro Consulting for sewage enforcement was made by David Schultz, seconded by Sue Ellen Holley, all in favor.

A motion to appoint John Andruchek for Emergency Management Coordinator was made by David Schultz, seconded by Joseph Carvajal, all in favor.

A motion to reappoint Brandon Witmer (2029) for Zoning Hearing Board was made by David Schultz , seconded by Sue Ellen Holley, all in favor.

Mike Naradko	2027	James Spangler	2028	Rick Yutko	2026
Joanne Bingaman	2025	Brandon Witmer	2029		

A motion to reappoint Ray Sukenna (2029) to the Planning Commission was made by Sue Ellen Holley, seconded by David Schultz, all in favor.

John Direnzo	2025	Laine Gehres	2027	Edward Siminitis	2028
John Kunigonis	2026	Ray Sukenna	2029		

A motion to approve TCC voting Delegates Resolution 2025-1 was made by Sue Ellen Holley, seconded by David Schultz, all in favor.
Joseph Carvajal
Sue Ellen Holley
Brittany Doyle

A motion to approve Board of Appeals resolution 2025-2 reappointing Frank Bosack for (1) year was made by David Schultz, seconded by Joseph Carvajal, all in favor.

A motion to appoint Berkheimer for Delinquent Tax, Occupation Tax, Local Service Tax, Earned Income Tax was made by David Schultz, seconded by Sue Ellen Holley, all in favor.

A motion to approve employee Pay raises was made by Sue Ellen Holley, seconded by Joseph Carvajal, all in favor.

David Schultz Jr.	1.00 Raise	Herbert Spangler	.50 Raise
Building Code Official	.50 Raise	Clyde Beach	1.00 Raise
Jacobi Zigarski	.50 Raise	All Police	1.00 Raise

A motion to approve Supervisor wages of 1,000.00 per year was made by Sue Ellen Holley, seconded by Joseph Carvajal, all in favor. Hourly wage set by auditors.

A motion to approve Paid Holidays for full time employees was made by David Schultz, seconded by Joseph Carvajal, all in favor.

New Year's Day	Good Friday	Easter Monday	Memorial Day
Fourth of July	Labor Day	Columbus Day	Thanksgiving Day
Day After Thanksgiving	Christmas Day		

A motion to approve resolution 2025-3 to accord Fire Companies was made by Sue Ellen Holley, seconded by David Schultz, all in favor.

A motion to approve the Sanitation fee schedule was made by David Schultz, seconded by Sue Ellen Holley, all in favor.
150.00 – household per 6 months
120.00- Single Occupant per six months (All late payments will revert to the household rate once report

is given to the township)
EXTRA CAN CHARGE 20.00 monthly paid directly to the Township

A motion to approve H.A. Tompson, Capital Blue Cross, High Mark Blue Sheild, United Concordia as insurance carriers was made by David Schultz, seconded by Joseph Carvajal, all in favor.

A motion to set allocations for Good Intent Hose Co. No1 and Phoenix Park Community Fire Co. at 5,000.00 per year to each Fire Company was made by Sue Ellen Holley, seconded by David Schultz all in favor. Each Fire Company is responsible for their own vehicle insurance and monthly sewage fee. The Township will continue to cover workers compensation insurance for fires, Fighting fires, and training of fire company personnel. No worker compensation will be provided for fundraising activities. This will be left to each individual fire company.

A motion to approve resolution 2025-4 Certified public accountant (Jones & Co.) was made by David Schultz, seconded by Joseph Carvajal, all in favor.

Public Comment:

David Strausser questioned the upcoming zoning hearing meeting.

Meeting adjourned: 6:11pm

Respectfully submitted by:

Sue Ellen Holley
Secretary/ Treasurer